

Somerset at Henderson Village Homeowners Association, Inc.

Application for Modification

Please see the instructions on the back of this form

Date _____

Homeowner's Name _____

Address _____

Home Phone _____ Daytime Phone _____

Estimated Start Date _____ Estimated Complete Date _____

Type of Modification Being Requested

Minor

- | | | | |
|---------------------------------------|--|--|-----------------------------------|
| <input type="checkbox"/> Arbor/Gazebo | <input type="checkbox"/> Change of House Color | <input type="checkbox"/> Play Equipment | <input type="checkbox"/> Statuary |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Change of Roof Color | <input type="checkbox"/> Basketball Goal | <input type="checkbox"/> Other |
-

Moderate

- | | | | | |
|-------------------------------|--------------------------------|-----------------------------------|---|--------------------------------|
| <input type="checkbox"/> Deck | <input type="checkbox"/> Fence | <input type="checkbox"/> Driveway | <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Other |
|-------------------------------|--------------------------------|-----------------------------------|---|--------------------------------|
-

Major

- | | | | | |
|-----------------------------------|-------------------------------|---------------------------------|----------------------------------|--------------------------------|
| <input type="checkbox"/> Addition | <input type="checkbox"/> Shed | <input type="checkbox"/> Siding | <input type="checkbox"/> Windows | <input type="checkbox"/> Other |
|-----------------------------------|-------------------------------|---------------------------------|----------------------------------|--------------------------------|
-

Permission is hereby granted for members of the Architectural Control Committee and Somerset Homeowners' Association Board Members to enter the property to make reasonable observation and inspection of the modification request and completed project.

Homeowner Signature: _____

Homeowner Signature: _____

Please allow a maximum of 30 days for a modification review. **Modifications are NOT permitted prior to approval.**

Somerset Architectural Control Committee Use

Received _____ Reviewed _____ Completed Review _____

Application Approved _____ Application Denied _____

Request for Modifications Instructions

Please read these instructions prior to completing the application.

The Architectural Control Committee of Somerset at Henderson Village Homeowners Association, Inc. requires that all necessary documents be received before your application can be processed. If the application is incomplete, it will be returned for your corrective action.

1. The Association assumes no responsibility for verification of property lines, or the quality of the materials or workmanship that you employ.
2. Enclose two (2) copies of the following with your application:
 - A. A site plan, if applicable, drawn to scale, showing the exact location of the proposed modification in relation to your property lines. A state of Georgia registered survey plat may be required. Existing improvements, fences, decks, walkways, driveways, etc. must be indicated. No modification to the site plan will be reviewed without an existing site plan.
 - B. A brief description of the modification, drawings, exterior elevations, floor plan, all dimensions, details of the materials being used, pictures, catalogs, color samples, if applicable, must be included.
3. Any necessary building permits and building code information can be obtained from the Alpharetta Building & Inspections department. The Association is not responsible for obtaining any permits or for enforcing the building codes. Current Alpharetta policy requires that you submit the approved **Request for Modification** when requesting a City of Alpharetta Building Permit.
4. If requesting change of house color, you will need to submit color samples along with your request. These can only be accepted via postal mail or hand-delivered to an ACC member.
5. Print legibly using black or blue ink.
6. Give your complete name.
7. Provide the address where your application should be returned, if different from the property address.
8. Complete the entire application, sign and date the form.
9. You may mail the modification package to:
Somerset HOA ACC
PO Box 176
Alpharetta, Georgia 30009

Or via email to acc-arc@integrityamg.com